

Using the Assessment Centers

Start Here

Students must take exams in either the Airport Campus or Beltline Campus Assessment Center. Students are expected to follow these regulations:

Rules

History tests are to be taken only by the student enrolled and test takers must present photo identification. History tests are closed book and must be completed without any aids--nothing may be on your desk and all electronic devices must be completely turned off. Test proctors monitor your progress, any material in sight or on your desk during a test is cause for the proctor to end your test session. All work must be in your own words. Tests are online and require basic keyboarding skills. Students with disabilities should contact the College Disability Center and the professor.

Schedule

Off Campus

Thank You!



Using the Assessment Centers

Start Here

Rules

Schedule

Off Campus

Thank You!

Students must sign in and sign out. Students must come into the test center prepared to take history exams **at least one hour before the center closes, and you should allow at least two or more hours for the final exam**. Please note the times listed are opening and closing times. Remember the quizzes and exams must be keyed in at the PC, so if you key in words slowly, you are responsible for allowing yourself enough time. Once the exam is opened on the test center PC--you may not leave that screen and use the PC for any other purpose. Neither the College nor the Assessment Center can be responsible for your children, pets, or grandparents while you are taking an exam--please plan ahead for childcare. Because there are multiple days and times available for tests, no make-up exams are allowed. Plan ahead now.



Using the Assessment Centers

Start Here

You may also contact the MTC campus in Batesburg-Leesville and make arrangements there to take proctored exams.

Rules

Assessment Center Information: (for current semester dates see the online schedule: <http://www.midlandstech.edu/testcenter/dleihour.html>)

Schedule

Days Testing	Beginning Time	Latest time to Begin a test*	Testing Ends
Tuesdays	9:00 a.m.	3:30 p.m.	4:30 p.m.
Wednesdays	9:00 a.m.	7:30 p.m.	8:30 p.m.
Thursdays	9:00 a.m.	7:30 p.m.	8:30 p.m.
Fridays	9:00 a.m.	12:00 p.m. (noon)	1:00 p.m.
Saturday	9:00 a.m.	1:30 p.m.	2:30 p.m.

SATURDAYS ARE BELTLINE ONLY



Off Campus

Thank You!

COMPARE THE TIMES EXAMS ARE OPEN TO THE ABOVE TIMES

Using the Assessment Centers

Taking Exams at Other Colleges??

If you live outside of the MTC service areas (Richland, Lexington, & Fairfield counties in South Carolina) it is still possible for you to take the closed book proctored exams of this course; but it is your responsibility to recommend to the course instructor an accredited institution of higher education that might proctor your course closed book exams using your D2L connection. Do this the first week of class! Students should immediately contact their instructor; then contact the college to give the exam. Students must understand that some colleges charge fees for such proctored tests. Students must also determine if the testing institution can accept them for exams within the dates specified by MTC. Due dates for MTC exams will not be altered to accommodate remote testing. Students must give the MTC instructor complete contact information at the testing institution. If the MTC professor approves, he or she will contact the testing institution with the necessary information. MTC is a member of the National College Testing Association, <http://www.ncta-testing.org/cctc/> which maintains a list of testing center members. TAKE CAUTION--FOLKS IF YOU DO THIS IT IS 100 PERCENT YOUR RESPONSIBILITY TO MAKE SURE ALL GOES RIGHT. IF YOU MAKE AN ERROR IN A DATE, IN AVAILABILITY OF A PROCTOR; OR TECHNICAL ISSUES ARISE, YOU LOSE THE OPPORTUNITY TO TAKE YOUR EXAM.

Start Here

Rules

Schedule

Off Campus

Thank You!

Using the Assessment Centers

Start Here

Rules

Schedule

Off Campus

Thank You!

Thank you for Planning ahead!!



*Midlands
Technical
College*